

**AGENDA  
REGULAR MEETING OF THE CARO CITY COUNCIL  
August 18, 2025, 6:30 P.M.**

**CALL TO ORDER (Pledge of Allegiance)**

**AGENDA APPROVAL**

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**PRESENTATION:**

1. Tuscola County Animal Control Officer – Tyler Ray (feral cats)

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – August 4, 2025
2. Committee of the Whole Meeting Minutes – August 5, 2025
3. Invoices
4. Department Reports
  - A. Police Report – Chief Brian Newcomb
  - B. Fire Report – Chief Randall Heckroth
  - C. Code Enforcement Report – Jon Beaupre

**REGULAR AGENDA:**

1. Emterra Contract
2. Norman Street Project Engineering
3. Snow Pusher
4. Blight Fees Discussion (Parker)
5. Recording Council Meetings Discussion (Parker)

**ITEMS POSTPONED:** None

**COMMITTEE/LIAISON POSITION REPORTS:**

1. Economic Development Corporation (Mayor Snider)
2. Chamber of Commerce (Manager)
3. Downtown Development Authority (Kish)
4. Fair Board (Oedy)
5. Parks & Recreation (White)
6. Planning Commission (Vacant)
7. Tuscola County Board of Commissioners (Parker)
8. Zoning Board of Appeals (Mayor Snider)

**MAYOR’S REPORT** – Written report submitted

**MANAGER REPORT** – Written report submitted

**CLERK’S REPORT** – Written report submitted

**TREASURER’S REPORT** – None

**ADDITIONAL PUBLIC COMMENTS**

**ADJOURN**  
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**REGULAR MEETING OF THE CARO CITY COUNCIL**  
**August 4, 2025, 6:30 P.M.**  
**Council Chambers, 317 S. State St., Caro, MI 48723**

Mayor Karen Snider called the regular meeting of the City Council to order on August 4, 2025, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Charlotte Kish, Doreen Oedy, Heidi Parker, and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, and other guests.

**AGENDA APPROVAL**

**25-M-163**

**Motion by White, seconded by Campbell, to approve the agenda as presented along with the change to move Additional Public Comments before the Closed Session.**

**Motion Carried.**

**PUBLIC COMMENT/VISITORS:**

Nancy Ault – Commented on the deer issue in the city.

**PRESENTATION:**

1. DNR Regarding Deer Situation

**COMMUNICATIONS:**

1. Charter Communications – Upcoming Changes
2. Charter Communications – Upcoming Changes to Channel Line Up
3. DDA Meeting Minutes – June 11, 2025

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – July 21, 2025
2. Invoices

**25-M-164**

**Motion by Campbell, seconded by Parker, to approve the consent agenda as presented including invoices.**

**Motion Carried.**

**REGULAR AGENDA:**

1. Deer Situation  
Council had an in-depth conversation on the deer issue. Concerns on why the council hasn't resolved the feral cat issue first. DNR will provide more information to the City Manager on the options to control the deer. Council requested that the residents be provided with information on the options to control deer.

2. Municipal Lease Purchase Proposal

**25-M-165**

**Motion by Kish, seconded by Campbell, to approve the lease of two vehicles for the Police Department, 2026 Chevrolet Silverado from Burt Watson for an annual lease payment of \$8,772.93 and a 2026 Ford Police Interceptor from Moore Motors for an annual lease payment of \$12,007.45 and authorize the signing of the documents.**

**Roll call vote: Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, White – yes, Mayor Snider – yes. Motion carried.**

3. Fire Hall Bathroom Bids

**25-M-166**

**Motion by Oedy, seconded by Campbell, to accept the proposal from Great Lakes Bay Construction to revitalize the Fire Department Bathroom for the bid price of \$10,800.00 and authorize the City Manager to sign all required documents.**

**Roll call vote: Kish – yes, Oedy – yes, Parker – yes, White – yes, Campbell – yes, Mayor Snider – yes. Motion carried**

4. Department of Public Works Bathroom Bids

**25-M-167**

**Motion by Parker, seconded by Campbell, to accept the proposal from Great Lakes Bay Construction to renovate the Department of Public Works Bathroom for the bid price of \$83,800.00 and authorize the City Manager to sign all required documents.**

**Roll call vote: Oedy – yes, Parker – yes, White – yes, Campbell – yes, Kish – yes, Mayor Snider – yes. Motion carried**

5. Well 3A Development Bids

**25-M-168**

**Motion by Oedy, seconded by Campbell, to accept the proposal from WSP USA, Inc to conduct a hydrogeological investigation and develop a work plan for EGLE for the proposed price of \$5,610.00 and authorize the City Manager to sign all required documents.**

**Roll call vote: Parker – yes, White – yes, Campbell – yes, Kish – yes, Oedy – yes, Mayor Snider – yes. Motion carried**

6. DPW Dump Truck Bed

**25-M-169**

**Motion by Campbell, seconded by Parker, to purchase and install a dump box from STE Truck for the quoted price of \$18,745.00.**

**Roll call vote: White – yes, Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, Mayor Snider – yes. Motion carried.**

7. Schedule Special Meeting

Special Council Meeting is scheduled for August 14, 2025 at 5:30 p.m. to interview City Council Candidates.

**COMMITTEE/LIAISON POSITION REPORTS:** None

**MAYOR'S REPORT** – Written report submitted.

**MANAGER'S REPORT** – Written report submitted.

Gave an update on website, well # 6 and was accepted into the Michigan Infrastructure Councils Asset Management Champions Program.

**CLERK'S REPORT** – No report

Announced that there is no election in November.

**ADDITIONAL PUBLIC COMMENT:**

Brenda Peters – Commented on departing firefighters and the concern of no communication from Council.

Bob Eschenbacher – Commented on the deer and cat issues and the concern of issuing block permits for the elimination of deer.

Lori Krywko – Concerned with the sidewalk project.

Vicky Brown – Commented that DPW could water the fresh seeded lawns from the sidewalk project.

Tanya Batschke – Concerned with the sidewalk project.

**CLOSED SESSION:**

Pursuant to Section 8 (d) of the Open Meetings Act – “To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.”

**25-M-170**

**Motion by Kish, seconded by Parker, to go into Closed Session pursuant to Section 8 (d) of the Open Meetings Act – “To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.”**

**Roll call vote: Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, White – yes, Mayor Snider – yes.**

**Motion carried**

Entered Closed Session: 8:28 p.m.

**25-M-171**

**Motion by Parker, seconded by Oedy, to return to Open Session at 8:40 p.m.**

**Motion carried.**

Reconvened to Open Session: 8:40 p.m.

**25-M-172**

**Motion by Kish, seconded by Campbell, to approve the Closed Session Meeting Minutes as presented.**

**Motion carried.**

**25-M-173**

**Motion by Oedy, seconded by Parker, to reject the proposed offer.**

**Motion carried.**



**COUNCIL COMMENTS:**

Councilor Charlotte Kish – Commented on concerns with the sidewalk project & receiving resident comments on the tree roots. City Manager is addressing the issue with the contractor. Discussion followed.  
Councilor Doreen Oedy – Commented on the departing firefighters. Discussion followed.  
Councilor Heidi Parker – Inquired on getting more information on eliminating feral cats.

**25-M-174**

**Motion by White, seconded by Parker, to adjourn the meeting at 9:00 p.m.**

**Motion carried.**

A handwritten signature in black ink, reading "Rita Papp". The signature is written in a cursive, flowing style.

Rita Papp  
City Clerk

# **CITY OF CARO COUNCIL COMMITTEE OF THE WHOLE MINUTES**

**August 5, 2025, 5:30 P.M.**

**Council Chambers, 317 S. State St., Caro, MI 48723**

Mayor Karen Snider called the Committee of the Whole Meeting of the City Council to order on August 5, 2025, at 5:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Charlotte Kish, Doreen Oedy, Heidi Parker, and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, and other guests.

## **PUBLIC COMMENTS:**

Kory Batschke – Commented on his support of this property development venture.

Danielle Rolando – Inquired if the neighboring property owners would have the opportunity to purchase the lots.

## **COMMUNICATIONS:**

1. Letter from Norman Daniels

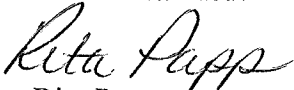
## **BUSINESS ITEMS:**

### **1. Van Geisen Road Subdivision Property Discussion**

- City Manager presented information on the Van Geisen Road Subdivision Property and presented appraisal information from the City Assessor.
- City Attorney reviewed the proposed purchase agreement and presented her opinion. She suggested that the city obtains a professional appraisal or broker price opinion. City options are to counteroffer, list it, or bid it out. The purchase agreement presented is a 12-month purchase agreement and is not binding to develop the property. Property may include a city park.
- Councilor Jill White acknowledged that Scott Czasak – City Manager brought this development proposal to council, and he should be commended for that. Councilor Doreen Oedy supported this as well.
- Councilor Charlotte Kish supports the idea of a development, but the opportunity should be offered to other developers.
- City Manager Scott Czasak inquired if this property was ever placed on the market for sale. Discussion amongst council followed.
- City Manager Scott Czasak was instructed to investigate the potential city park within the property, obtain an appraisal or broker price opinion, and work on a Request for Proposal (RFP).
- Tanya Batschke inquired on whether the city can have options of housing and also gave her support of the development.
- Chris Cumper, City of Caro Summer Intern suggested putting a contingency clause in the purchase agreement on what type of property development is allowed and updating the purchase agreement or drafting our own.

**Motion by Oedy, seconded by White to adjourn the meeting at 6:30 p.m.**

**Motion carried.**



Rita Papp  
City Clerk

## Report Criteria:

Report type: GL detail

Check.Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>#3224 BUILDING ASSOCIATION</b>					
08/25	08/18/2025	79425	248-728-943-001	DDA BUILDING RENT	100.00
08/25	08/18/2025	79425	248-728-963-000	PROPERTY TAXES	309.54
Total #3224 BUILDING ASSOCIATION:					409.54
<b>ADVANCE AUTO PARTS</b>					
08/25	08/18/2025	79426	590-540-776-000	OM&R SUPPLIES NORMAL	562.22
08/25	08/18/2025	79426	661-575-776-000	MAINTENANCE SUPPLIES	54.82
Total ADVANCE AUTO PARTS:					617.04
<b>ALLEN SUPPLY CO.</b>					
08/25	08/18/2025	79427	101-265-970-000	CAPITAL OUTLAY	3,710.00
Total ALLEN SUPPLY CO.:					3,710.00
<b>ALS GROUP USA, CORP</b>					
08/25	08/18/2025	79428	590-540-777-000	STATE TESTING & PERMITS	360.00
Total ALS GROUP USA, CORP:					360.00
<b>AMAZON CAPITAL SERVICES</b>					
08/25	08/18/2025	79429	216-336-740-000	OPERATING SUPPLIES	39.50
08/25	08/18/2025	79429	216-336-740-000	OPERATING SUPPLIES	151.09
08/25	08/18/2025	79429	216-336-740-000	OPERATING SUPPLIES	44.58
08/25	08/18/2025	79429	216-336-740-000	OPERATING SUPPLIES	42.78
08/25	08/18/2025	79429	216-336-740-000	OPERATING SUPPLIES	463.86
08/25	08/18/2025	79429	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	164.95
08/25	08/18/2025	79429	101-301-740-000	OFFICE SUPPLIES	119.99
Total AMAZON CAPITAL SERVICES:					1,026.75
<b>ANDREW WOLKENS</b>					
08/25	08/18/2025	79430	248-728-880-000	DOWNTOWN MUSIC	400.00
Total ANDREW WOLKENS:					400.00
<b>ASPIRE RURAL HEALTH</b>					
08/25	08/18/2025	79431	101-441-801-000	CONTRACTED SERVICES	100.00
08/25	08/18/2025	79431	216-336-801-000	CONTRACTED SERVICES	100.00
Total ASPIRE RURAL HEALTH:					200.00
<b>BELL - WASIK, INC.</b>					
08/25	08/18/2025	79432	101-301-860-000	GAS/OIL/TIRES	79.09
Total BELL - WASIK, INC.:					79.09

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>BIOTECH AGRONOMICS INC</b>					
08/25	08/18/2025	79433	590-540-801-000	CONTRACTED SERVICES	37,144.80
Total BIOTECH AGRONOMICS INC:					37,144.80
<b>BRIGHTSPEED</b>					
08/25	08/18/2025	79434	590-540-853-000	TELEPHONE	7.88
08/25	08/18/2025	79434	591-540-853-000	TELEPHONE	7.87
Total BRIGHTSPEED:					15.75
<b>BULLET AUTO &amp; TRUCK SERVICE CENTER, LLC</b>					
08/25	08/18/2025	79435	101-301-930-001	VEHICLE MAINTENACE EXPENSE	443.23
Total BULLET AUTO & TRUCK SERVICE CENTER, LLC:					443.23
<b>BUSY BEE CLEANING</b>					
08/25	08/18/2025	79436	101-441-801-002	CONTRACTED SERV - JANITORIAL	123.50
08/25	08/18/2025	79436	216-336-801-002	CONTRACTED SERV - JANITORIAL	52.00
08/25	08/18/2025	79436	101-301-801-002	CONTRACTED SERV - JANITORIAL	97.50
08/25	08/18/2025	79436	101-260-801-002	CONTRACTED SERV - JANITORIAL	91.00
08/25	08/18/2025	79436	101-172-801-002	CONTRACTED SERV - JANITORIAL	91.00
08/25	08/18/2025	79436	101-253-801-002	CONTRACTED SERV - JANITORIAL	91.00
08/25	08/18/2025	79436	590-540-801-002	CONTRACTED SERV - JANITORIAL	104.00
Total BUSY BEE CLEANING:					650.00
<b>CASS CITY HARDWARE</b>					
08/25	08/18/2025	79437	591-540-760-000	POSTAGE	13.71
Total CASS CITY HARDWARE:					13.71
<b>CITY OF CARO</b>					
08/25	08/18/2025	79438	101-265-922-000	WATER/SEWER/GARBAGE	163.94
08/25	08/18/2025	79438	101-441-922-000	WATER/SEWER/GARBAGE	871.13
08/25	08/18/2025	79438	101-703-922-000	WATER/SEWER/SAN	80.59
08/25	08/18/2025	79438	101-703-922-000	WATER/SEWER/SAN	157.47
08/25	08/18/2025	79438	101-751-922-000	WATER/SEWER	94.65
08/25	08/18/2025	79438	101-703-922-000	WATER/SEWER/SAN	265.77
08/25	08/18/2025	79438	101-751-922-000	WATER/SEWER	1,515.05
08/25	08/18/2025	79438	216-336-922-000	WATER/SEWER/GARBAGE	252.10
08/25	08/18/2025	79438	248-728-922-000	WATER/SEWER/GARBAGE	42.07
08/25	08/18/2025	79438	590-540-922-000	WATER/SEWER/GARBAGE	782.27
Total CITY OF CARO:					4,225.04
<b>CMP DISTRIBUTORS</b>					
08/25	08/18/2025	79439	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	1,319.00
Total CMP DISTRIBUTORS:					1,319.00
<b>CRANE'S L&amp;M APPLIANCE</b>					
08/25	08/18/2025	79440	590-540-776-000	OM&R SUPPLIES NORMAL	999.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
08/25	08/18/2025	79440	590-540-776-001	LAB SUPPLIES	349.00
Total CRANE'S L&M APPLIANCE:					1,348.00
<b>EMTERRA ENVIRONMENTAL USA CORP</b>					
08/25	08/18/2025	79441	596-521-801-000	CONTRACTED SERVICES	22,199.68
08/25	08/18/2025	79441	596-521-801-000	CONTRACTED SERVICES	350.40
08/25	08/18/2025	79441	596-521-801-000	CONTRACTED SERVICES	17,683.59
Total EMTERRA ENVIRONMENTAL USA CORP:					40,233.67
<b>GAMBLES DO IT BEST HARDWARE</b>					
08/25	08/18/2025	79442	101-265-776-000	O&M SUPPLIES	3.18
08/25	08/18/2025	79442	101-751-776-000	O&M SUPPLIES	21.84
08/25	08/18/2025	79442	101-265-776-000	O&M SUPPLIES	418.98
08/25	08/18/2025	79442	591-540-776-000	O&M SUPPLIES	418.99
08/25	08/18/2025	79442	591-540-776-000	O&M SUPPLIES	13.29
08/25	08/18/2025	79442	591-540-776-000	O&M SUPPLIES	139.98
08/25	08/18/2025	79442	101-265-776-000	O&M SUPPLIES	2.61
08/25	08/18/2025	79442	101-751-776-000	O&M SUPPLIES	49.98
08/25	08/18/2025	79442	590-540-776-000	OM&R SUPPLIES NORMAL	499.99
08/25	08/18/2025	79442	101-265-776-000	O&M SUPPLIES	71.88
08/25	08/18/2025	79442	101-441-776-001	O&M SUPPLIES	26.98
08/25	08/18/2025	79442	591-540-776-000	O&M SUPPLIES	22.45
08/25	08/18/2025	79442	101-265-776-000	O&M SUPPLIES	23.98
Total GAMBLES DO IT BEST HARDWARE:					1,714.13
<b>GRAINGER</b>					
08/25	08/18/2025	79443	590-540-776-000	OM&R SUPPLIES NORMAL	1,629.48
Total GRAINGER:					1,629.48
<b>GREAT LAKES LAND MANAGEMENT</b>					
08/25	08/18/2025	79444	101-265-801-000	CONTRACTED SERVICES	1,034.00
08/25	08/18/2025	79444	101-751-801-000	CONTRACTED SERVICES	1,316.00
08/25	08/18/2025	79444	101-754-801-000	CONTRACTED SERVICES	1,175.00
08/25	08/18/2025	79444	101-753-801-000	CONTRACTED SERVICES	1,175.00
08/25	08/18/2025	79444	248-728-801-000	DDA CONTRACTED SERVICES	1,540.00
Total GREAT LAKES LAND MANAGEMENT:					6,240.00
<b>HIRSCHMAN OIL SUPPLY INC</b>					
08/25	08/18/2025	79445	661-575-860-000	GAS/OIL	851.20
Total HIRSCHMAN OIL SUPPLY INC:					851.20
<b>J.E. JOHNSON INC</b>					
08/25	08/18/2025	79446	101-265-801-000	CONTRACTED SERVICES	225.00
08/25	08/18/2025	79446	101-265-801-000	CONTRACTED SERVICES	3,056.00
Total J.E. JOHNSON INC:					3,281.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>JAMES CASWELL</b>					
08/25	08/18/2025	79470	591-000-255-000	WATER RENTER DEPOSITS	68.97
Total JAMES CASWELL:					68.97
<b>JASON CRISP</b>					
08/25	08/18/2025	79447	101-751-958-000	MUSIC IN THE PARK - GRANT	700.00
Total JASON CRISP:					700.00
<b>JEREMY HELTON</b>					
08/25	08/18/2025	79448	590-540-962-000	TRAVEL & LODGING	55.08
Total JEREMY HELTON:					55.08
<b>KAREN SNIDER</b>					
08/25	08/18/2025	79449	101-172-962-000	TRAVEL & LODGING	270.20
Total KAREN SNIDER:					270.20
<b>KEN MARTIN ELECTRIC, INC</b>					
08/25	08/18/2025	79450	590-540-801-000	CONTRACTED SERVICES	229.00
Total KEN MARTIN ELECTRIC, INC:					229.00
<b>MCLAREN CARO REGION</b>					
08/25	08/18/2025	79451	101-301-801-000	CONTRACTED SERVICES	30.95
Total MCLAREN CARO REGION:					30.95
<b>MESSA</b>					
08/25	08/18/2025	79452	101-172-716-000	HOSPITALIZATION INSURANCE	535.67
08/25	08/18/2025	79452	101-262-716-000	HOSPITALIZATION INSURANCE	270.92
08/25	08/18/2025	79452	101-253-716-000	HOSPITALIZATION INSURANCE	1,143.58
08/25	08/18/2025	79452	101-260-716-000	HOSPITALIZATION INSURANCE	985.87
08/25	08/18/2025	79452	101-265-716-000	HOSPITALIZATION INSURANCE	994.71
08/25	08/18/2025	79452	101-301-716-000	HOSPITALIZATION INSURANCE	11,473.11
08/25	08/18/2025	79452	101-371-716-000	HOSPITALIZATION INSURANCE	78.82
08/25	08/18/2025	79452	101-702-716-000	HOSPITALIZATION INSURANCE	105.95
08/25	08/18/2025	79452	101-441-716-000	HOSPITALIZATION INSURANCE	3,336.83
08/25	08/18/2025	79452	101-751-716-000	HOSPITALIZATION INSURANCE	165.79
08/25	08/18/2025	79452	202-463-716-000	HOSPITALIZATION INSURANCE	414.46
08/25	08/18/2025	79452	202-483-716-000	HOSPITALIZATION INSURANCE	412.82
08/25	08/18/2025	79452	203-463-716-000	HOSPITALIZATION INSURANCE	497.36
08/25	08/18/2025	79452	203-483-716-000	HOSPITALIZATION INSURANCE	412.82
08/25	08/18/2025	79452	204-442-716-000	HOSPITALIZATION INSURANCE	248.68
08/25	08/18/2025	79452	204-483-716-000	HOSPITALIZATION INSURANCE	205.56
08/25	08/18/2025	79452	248-441-716-000	HOSPITALIZATION INSURANCE	82.89
08/25	08/18/2025	79452	248-728-716-000	HOSPITALIZATION INSURANCE	54.18
08/25	08/18/2025	79452	216-336-716-000	HOSPITALIZATION INSURANCE	1,788.15
08/25	08/18/2025	79452	590-560-716-000	HOSPITALIZATION INSURANCE	2,207.28
08/25	08/18/2025	79452	590-536-716-000	HOSPITALIZATION INSURANCE	82.89
08/25	08/18/2025	79452	590-540-716-000	HOSPITALIZATION INSURANCE	3,630.63

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
08/25	08/18/2025	79452	590-545-716-000	HOSPITALIZATION INSURANCE	580.25
08/25	08/18/2025	79452	591-560-716-000	HOSPITALIZATION INSURANCE	1,536.25
08/25	08/18/2025	79452	591-536-716-000	HOSPITALIZATION INSURANCE	82.89
08/25	08/18/2025	79452	591-540-716-000	HOSPITALIZATION INSURANCE	2,238.10
08/25	08/18/2025	79452	596-560-716-000	HOSPITALIZATION INSURANCE	575.41
08/25	08/18/2025	79452	596-521-716-000	HOSPITALIZATION INSURANCE	165.79
08/25	08/18/2025	79452	661-575-716-000	HOSPITALIZATION INSURANCE	479.72
08/25	08/18/2025	79452	101-000-231-006	HEALTH INSURANCE WITHHOLDING	8,696.88
Total MESSA:					43,484.26
<b>MICHIGAN DIVERSIFIED SERVICES LLC</b>					
08/25	08/18/2025	79453	202-463-801-000	CONTRACTED SERVICES	195.00
Total MICHIGAN DIVERSIFIED SERVICES LLC:					195.00
<b>MICHIGAN RURAL WATER ASSOCIATION</b>					
08/25	08/18/2025	79454	590-540-960-000	EDUCATION AND TRAINING	380.00
Total MICHIGAN RURAL WATER ASSOCIATION:					380.00
<b>MOORE MOTOR SALES</b>					
08/25	08/18/2025	79455	661-575-930-000	CONTRACTED REPAIRS	73.02
08/25	08/18/2025	79455	216-336-930-000	REPAIRS - EQUIPMENT	535.30
Total MOORE MOTOR SALES:					608.32
<b>PEERLESS MIDWEST INC.</b>					
08/25	08/18/2025	79456	591-540-801-000	CONTRACTED SERVICES	3,920.00
08/25	08/18/2025	79456	591-540-801-000	CONTRACTED SERVICES	1,800.00
Total PEERLESS MIDWEST INC.:					5,720.00
<b>PITNEY BOWES INC</b>					
08/25	08/18/2025	79457	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	507.96
Total PITNEY BOWES INC:					507.96
<b>R&amp;R TECHNICAL SERVICES</b>					
08/25	08/18/2025	79458	101-172-801-000	CONTRACTED SERVICES	200.00
08/25	08/18/2025	79458	101-253-801-000	CONTRACTED SERVICES	157.50
08/25	08/18/2025	79458	101-260-801-000	CONTRACTED SERVICES	132.50
08/25	08/18/2025	79458	101-301-801-000	CONTRACTED SERVICES	387.50
08/25	08/18/2025	79458	101-441-801-000	CONTRACTED SERVICES	162.50
08/25	08/18/2025	79458	216-336-801-000	CONTRACTED SERVICES	62.50
08/25	08/18/2025	79458	590-540-801-000	CONTRACTED SERVICES	125.00
08/25	08/18/2025	79458	590-540-801-000	CONTRACTED SERVICES	100.00
08/25	08/18/2025	79458	596-521-801-000	CONTRACTED SERVICES	37.50
08/25	08/18/2025	79458	101-265-801-000	CONTRACTED SERVICES	96.00
08/25	08/18/2025	79458	101-751-801-000	CONTRACTED SERVICES	25.00
08/25	08/18/2025	79458	101-371-801-000	CONTRACTED SERVICES	25.00
08/25	08/18/2025	79458	101-172-853-000	TELEPHONE	55.00
08/25	08/18/2025	79458	101-253-853-000	TELEPHONE	27.50

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
08/25	08/18/2025	79458	101-260-853-000	TELEPHONE	27.50
08/25	08/18/2025	79458	101-371-853-000	TELEPHONE	20.50
08/25	08/18/2025	79458	101-702-853-000	TELEPHONE	20.45
08/25	08/18/2025	79458	101-441-853-000	TELEPHONE	20.45
08/25	08/18/2025	79458	101-703-853-000	TELEPHONE	20.45
08/25	08/18/2025	79458	101-301-853-000	TELEPHONE & PAGERS	20.45
08/25	08/18/2025	79458	202-483-853-000	TELEPHONE	20.45
08/25	08/18/2025	79458	203-483-853-000	TELEPHONE	20.45
08/25	08/18/2025	79458	204-483-853-000	TELEPHONE	20.45
08/25	08/18/2025	79458	248-728-853-000	TELEPHONE & TECHNOLOGY	55.00
08/25	08/18/2025	79458	216-336-853-000	TELEPHONE	55.00
08/25	08/18/2025	79458	590-540-853-000	TELEPHONE	20.45
08/25	08/18/2025	79458	591-540-853-000	TELEPHONE	20.45
08/25	08/18/2025	79458	596-560-853-000	TELEPHONE	20.45
08/25	08/18/2025	79458	661-575-853-000	TELEPHONE	55.00
08/25	08/18/2025	79458	101-101-801-000	CONTRACTED SERVICES	90.00
08/25	08/18/2025	79458	101-751-970-000	CAPITAL OUTLAY	1,000.00
08/25	08/18/2025	79458	101-751-801-000	CONTRACTED SERVICES	300.00
08/25	08/18/2025	79458	101-301-801-000	CONTRACTED SERVICES	150.00
08/25	08/18/2025	79458	101-301-801-000	CONTRACTED SERVICES	225.00
Total R&R TECHNICAL SERVICES:					3,776.00
<b>RADIAN REAL ESTATE MANAGEMENT</b>					
08/25	08/18/2025	79462	101-000-675-000	MISC INCOME	760.47
Total RADIAN REAL ESTATE MANAGEMENT:					760.47
<b>ROBERT W HAUSLER</b>					
08/25	08/18/2025	79459	101-751-958-000	MUSIC IN THE PARK - GRANT	500.00
Total ROBERT W HAUSLER:					500.00
<b>ROWE PROFESSIONAL SVS COMP.</b>					
08/25	08/18/2025	79460	591-540-801-000	CONTRACTED SERVICES	787.50
08/25	08/18/2025	79460	101-172-801-000	CONTRACTED SERVICES	350.00
08/25	08/18/2025	79460	204-444-801-000	CONTRACTED SERVICES	700.00
08/25	08/18/2025	79460	204-442-801-000	CONTRACTED SERVICES	2,206.25
Total ROWE PROFESSIONAL SVS COMP.:					4,043.75
<b>SCIENTIFIC BRAKE &amp; EQUIPMENT</b>					
08/25	08/18/2025	79461	661-575-776-000	MAINTENANCE SUPPLIES	346.75
08/25	08/18/2025	79461	590-540-776-000	OM&R SUPPLIES NORMAL	830.91
08/25	08/18/2025	79461	590-540-776-000	OM&R SUPPLIES NORMAL	932.50
Total SCIENTIFIC BRAKE & EQUIPMENT:					2,110.16
<b>TEAM FINANCIAL GROUP</b>					
08/25	08/18/2025	79463	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
08/25	08/18/2025	79463	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
08/25	08/18/2025	79463	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
08/25	08/18/2025	79463	101-301-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17



GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
08/25	08/18/2025	79463	101-371-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
08/25	08/18/2025	79463	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
08/25	08/18/2025	79463	216-336-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
08/25	08/18/2025	79463	101-751-750-001	SOFTWARE MAINTENANCE AGREE'T	33.16
08/25	08/18/2025	79463	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
08/25	08/18/2025	79463	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
08/25	08/18/2025	79463	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
08/25	08/18/2025	79463	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	33.14
Total TEAM FINANCIAL GROUP:					398.00
<b>THE SAFETY COMPANY LLC</b>					
08/25	08/18/2025	79464	661-575-776-000	MAINTENANCE SUPPLIES	332.84
08/25	08/18/2025	79464	661-575-776-000	MAINTENANCE SUPPLIES	1,526.51
Total THE SAFETY COMPANY LLC:					1,859.35
<b>TUSCOLA AREA AIRPORT AUTH</b>					
08/25	08/18/2025	79465	101-728-959-000	TRANSFER TO AIRPORT	17,743.00
Total TUSCOLA AREA AIRPORT AUTH:					17,743.00
<b>TUSCOLA COUNTY ADVERTISER</b>					
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	243.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	243.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	243.00
08/25	08/18/2025	79466	101-247-900-000	PRINTING & PUBLICATION	148.50
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	216.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	216.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	216.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	229.50
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	270.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	243.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	297.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	25.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	297.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	270.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	243.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	256.50
08/25	08/18/2025	79466	101-247-900-000	PRINTING & PUBLICATION	162.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	297.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	297.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	243.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	270.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	256.50
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	297.00
08/25	08/18/2025	79466	101-172-740-000	OFFICE SUPPLIES	37.50
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	25.00
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	256.50
08/25	08/18/2025	79466	101-260-900-000	PRINTING & PUBLICATION	297.00
Total TUSCOLA COUNTY ADVERTISER:					6,095.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>TUSCOLA COUNTY ROAD COMMISSION</b>					
08/25	08/18/2025	79467	661-575-930-000	CONTRACTED REPAIRS	519.51
08/25	08/18/2025	79467	661-575-930-000	CONTRACTED REPAIRS	858.00
08/25	08/18/2025	79467	661-575-930-000	CONTRACTED REPAIRS	893.46
Total TUSCOLA COUNTY ROAD COMMISSION:					2,270.97
<b>UIS SCADA</b>					
08/25	08/18/2025	79468	590-545-801-000	CONTRACTED SERVICES	2,050.30
Total UIS SCADA:					2,050.30
<b>US BANK TRUST COMPANY NA</b>					
08/25	08/18/2025	800202	390-567-999-002	BOND INTEREST PAYMENTS	10,922.53
08/25	08/18/2025	800202	389-905-991-000	BOND PRINCIPAL PAYMENT #3	103,215.00
08/25	08/18/2025	800202	389-905-993-000	BOND INTEREST PAYMENT #3	1,096.66
Total US BANK TRUST COMPANY NA:					115,234.19
<b>USA BLUEBOOK</b>					
08/25	08/18/2025	79469	590-545-776-000	OM&R SUPPLIES	4,695.93
08/25	08/18/2025	79469	590-540-776-001	LAB SUPPLIES	5,983.20
08/25	08/18/2025	79469	590-540-776-000	OM&R SUPPLIES NORMAL	35.00
08/25	08/18/2025	79469	590-540-776-001	LAB SUPPLIES	153.92
08/25	08/18/2025	79469	590-540-776-001	LAB SUPPLIES	632.34
08/25	08/18/2025	79469	590-540-776-001	LAB SUPPLIES	653.02
Total USA BLUEBOOK:					12,153.41
<b>WATKINS ROSS &amp; CO</b>					
08/25	08/18/2025	79471	101-441-718-000	RETIREMENT	330.00
08/25	08/18/2025	79471	202-483-718-000	RETIREMENT	82.50
08/25	08/18/2025	79471	203-483-718-000	RETIREMENT	82.50
08/25	08/18/2025	79471	204-483-718-000	RETIREMENT	82.50
08/25	08/18/2025	79471	590-560-718-000	RETIREMENT	220.00
08/25	08/18/2025	79471	591-560-718-000	RETIREMENT	220.00
08/25	08/18/2025	79471	661-575-718-000	RETIREMENT	82.50
08/25	08/18/2025	79471	101-441-718-000	RETIREMENT	330.00
08/25	08/18/2025	79471	202-483-718-000	RETIREMENT	82.50
08/25	08/18/2025	79471	203-483-718-000	RETIREMENT	82.50
08/25	08/18/2025	79471	204-483-718-000	RETIREMENT	82.50
08/25	08/18/2025	79471	590-560-718-000	RETIREMENT	220.00
08/25	08/18/2025	79471	591-560-718-000	RETIREMENT	220.00
08/25	08/18/2025	79471	661-575-718-000	RETIREMENT	82.50
Total WATKINS ROSS & CO:					.00
Grand Totals:					327,155.77



CARO POLICE DEPARTMENT

317 S. STATE STREET, CARO, MI 48723

Brian V. Newcomb, Chief of Police

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To: Caro City Council, Caro City Manager

From: Brian V. Newcomb, Chief of Police

Regarding: Month end report, July 2025

Date: August 1, 2025

### **POLICE REPORTS**

Police Complaints for July 2025=450

June 2025-446 complaints

May 2025= 397 complaints

April 2025=452 Complaints

March 2025 -392 complaints

February 2025-283 Complaints

January 2025-309 Complaints

December 2024-246 complaints

November 2024- 271 Complaints

October 2024 – 330 complaints

September 2024=349 complaints

August 2024-369 reports

July 2024- 472

June 2024-390 reports

May 2024=464 complaints

### **MILEAGE**

July 5513 miles

### **GASOLINE**

July 2025- 459.41 gallons



911 OPEN LINE/HANGUP	7	ASSIST MSP, 2300 PLAIN RD, ASSAULT/FIGHT IN PROGRESS	
ABANDONED VEHICLE	2		
AIRPLANE CRASH			
ALARM	8		
ANIMAL AT LARGE	7		
ARSON			
ASSAULT INCLUDING DOMESTIC	31		
ASSIST DHHS	2		
ASSIST FIRE	4		
ASSIST MDOC			
ASSIST MSP	2	<div>RETAIL FRAUD 2ND DEGREE</div> <div>MISDEMEANOR</div>	
ASSIST OTHER PD	6		
ASSIST THUMB NARCOTICS			
ASSIST TUSH IN CARO	2		
ASSIST DPW			
ATTEMPT TO LOCATE PERSON			
B&E	2		
BACKGROUND INVESTIGATION LE			
BULLYING INCLUDING CYBER			
CHILD LOCKED IN VEHICLE			
CHILD NEGLECT/ABUSE			
CITIZEN ASSIST			
CIVIL DISPUTE	10		
CONCEALED WEAPONS			
CONDITIONAL BOND VIOLATION			
CONSERVATION VIOLATION	1		
COUNTERFEITING	1		
CRIMINAL SEXUAL CONDUCT	3		
CRIMINALLY SEXUAL MATERIAL			
CURFEW VIOLATION			
DISORDERLY	11		
DISTURBING THE PEACE	1		
DOG BITE			
DOG LOCKED IN VEHICLE			
DRIVE WHILE LICENSE SUSPENDED			
EMBEZZLEMENT			
EXTORTION			
FALSE PERSONATION			
FATAL TRAFFIC CRASH			
FELONIOUS ASSAULT			
FIGHT IN PROGRESS			
FIREWORKS VIOLATION			
FLEE POLICE			
FOLLOW UP INVESTIGATION	2		
FOUND PROPERTY	3		
FORGERY			



FRAUD	5	RESIST AND OBSTRUCT POLICE	FELONY
GENERAL	12	RESIST AND OBSTRUCT POLICE	FELONY
GUNSHOT WOUND		VIOLATION OF PPO	MISDEMEANOR
HARASSMENT	9	VIOLATION OF PPO	MISDEMEANOR
HIT AND RUN PDA	2	VIOLATION OF PPO	MISDEMEANOR
HOMELESS		VIOLATION OF PPO	MISDEMEANOR
HOMICIDE ATTEMPT		VIOLATION OF PPO	MISDEMEANOR
INDECENT EXPOSURE		VIOLATION OF PPO	MISDEMEANOR
INJURY CRASH		PROBATION VIOLATION	MISDEMEANOR
INTOXICATED PERSON		PROBATION VIOLATION	MISDEMEANOR
INVESTIGATION FOLLOWUP	2	WARRANT ARREST	FELONY
INVESTIGATIVE CHECK OR STOP		WARRANT ARREST	FELONY
KEYS LOCKED IN VEHICLE		WARRANT ARREST	FELONY
KIDNAPPING		WARRANT ARREST	FELONY
LARCENY	5	WARRANT ARREST	MISDEMEANOR
LARCENY BY CONVERSION		WARRANT ARREST	MISDEMEANOR
LARCENY FROM VEHICLE		WARRANT ARREST	MISDEMEANOR
LARCENY IN A BUILDING	1	WARRANT ARREST	MISDEMEANOR
LIQUOR INSPECTION	12	WARRANT ARREST	MISDEMEANOR
LITTERING		WARRANT ARREST	MISDEMEANOR
LOITERING		WARRANT ARREST	MISDEMEANOR
LOST PROPERTY	2	WARRANT ARREST	MISDEMEANOR
MDOP	7	WARRANT ARREST	MISDEMEANOR
MED FIRST RESPONSE CALL	28	WARRANT ARREST	MISDEMEANOR
MENTAL HEALTH CALL	2	WARRANT ARREST	MISDEMEANOR
MIP-ALCOHOL		WARRANT ARREST	MISDEMEANOR
MIP-VAPE		WARRANT ARREST	MISDEMEANOR
MISSING JUVENILE		WARRANT ARREST	MISDEMEANOR
MISSING PERSON	1	WARRANT ARREST	MISDEMEANOR
MISUSE OF 911 LINE		WARRANT ARREST	MISDEMEANOR
MOTORIST ASSIST	1		
MUTUAL AID	1		
NARCOTICS	1		
NATURAL DEATH	1		
NO INSURANCE-VEHICLE	1		
NO OPERATORS LICENSE	1		
NO REGISTRATION MISDEMEANOR	2		
NOISE COMPLAINT	1		
OPEN DOOR			
OPEN INTOXICANTS IN A M.V.	1		
OVERDOSE-DRUGS	1		
OWI	4		
PARKING VIOLATIONS			
PAROLE VIOLATION			
PDA	12		
PPO VIOLATION	6		

PROBATION VIOLATION	2	TOTAL ARRESTS	62
PROWLER	2		
PUBLIC RELATIONS	1		
RECKLESS DRIVING	1		
REGISTRATION VIOLATION			
RESIST OFFICER	3		
RETAIL FRAUD	1		
ROAD RAGE	1		
RUNAWAY	2		
SEARCH WARRANT			
SINKHOLE IN ROADWAY			
STALKING	1		
SUBPOENA SERVICE	3		
SUICIDE OR ATTEMPTED SUICIDE	2		
SUICIDAL PERSON-THREATS OF			
SUSPICIOUS PERSON	8		
SUSPICIOUS SITUATION	25		
THREATS	10		
THREATS TO ATTY GENERAL			
THREATS TO COURTHOUSE			
THREATS TO SCHOOL			
TRAFFIC CONTROL	5		
TRAFFIC STOPS/CITATIONS	110		
TRESPASS	6		
TRUANCY			
UDAA	1		
VULNERABLE ADULT ABUSE			
VERBAL DOMESTIC	3		
VIN INSPECTION			
WARRANT ARREST - FELONY	4		
WARRANT ARREST - MISDEMEANOR	15		
WEAPONS OFFENSE	1		
WELFARE CHECK	17		
WITNESS INTIMIDATION			
TOTAL COMPLAINTS		450	



		Fire runs July 1, 2025 thru July 31, 2025	City of Caro Fire Department	Report to Council		page 1
Run #	Date	Responsible entity	Adress of call	Description	Water usage	Township
521	7/1/2025	2091 Forest Dr.		Medical	0	Indianfields
522	7/1/2025	3287 Ball Rd.		Medical 280	0	Juniata
523	7/2/2025	3301 Brusie Rd.		Medical	0	Indianfields
524	7/2/2025	95 Elmdor Dr.		Medical 282	0	City
525	7/3/2025	Leix & Bliss Rd.	Keegan Irwin	vehicle crash	0	Indianfields
526	7/3/2025	3484 Cramer Rd.	Akron FD	vehicle fire	0	Mutual
527	7/3/2025	1585 Parkway Dr.		Medical 285	0	City
528	7/4/2025	1695 Edgewood Dr.		Medical 286	0	Almer
529	7/4/2025	622 W. Sherman St.		Medical 287	0	City
530	7/4/2025	State & Hooper St.		Medical	0	City
531	7/4/2025	E. Dayton & Riley Rd.	public service	vehicle crash	0	Indianfields
532	7/5/2025	3635 Riley Rd.		Medical 288	0	Wells
533	7/5/2025	154 E. Deckerville #312		Medical 289	0	City
534	7/6/2025	101 S. State St.	William Rundell	gas line hit	0	City
535	7/6/2025	139 E. Congress St.		Medical 290	0	City
536	7/6/2025	1718 Sunset Dr.		Medical 291	0	Almer
537	7/6/2025	1840 Colwood Rd.		Medical 292	0	Almer
538	7/6/2025	113 Howard St.	Nichole Walters/ DTE	wires arching	0	City
539	7/6/2025	113 Howard St.	Nichole Walters/ DTE	wires down	0	City
540	7/7/2025	240 E. Grant St.		Medical 293	0	City
541	7/9/2025	118 E. Washington St.		Medical 294	0	City
542	7/9/2025	622 W. Sherman St.		Medical	0	City
543	7/9/2025	1430 Cleaver Rd.		Medical	0	City
544	7/9/2025	1430 Cleaver Rd.		Medical 295	0	City
545	7/10/2025	1533 Boy Scout Rd.	Tom Stephens	house content fire	0	Indianfields
546	7/10/2025	2662 E. Caro Rd.		Medical 296	0	Ellington
547	7/10/2025	154 E. Deckerville #306		Medical 297	0	City
548	7/11/2025	E. Deckerville, Rivers Edge	public service	low hanging wire	0	Almer
549	7/11/2025	2091 Forest Dr.		Medical	0	Indianfields
550	7/11/2025	Caro area	public service	weather spotting	0	Mutual
551	7/12/2025	746 Williamsburg #1		Medical 298	0	City
552	7/13/2025	426 S. State St.		Medical 299	0	City
553	7/14/2025	1089 E. Caro Rd.		Medical	0	City
554	7/15/2025	118 E. Washington St.		Medical	0	City
555	7/15/2026	1601 W. Gilford Rd.	Senior Commoms	Fire alarm	0	City
556	7/16/2025	746 Williamsburg #1		Medical 301	0	City
557	7/16/2025	622 W. Sherman St.		Medical	0	City
558	7/16/2025	855 Norma Dr.	Mary Hanson	Electrical box fire	0	Indianfields
559	7/17/2025	524 Ward St.		Medical 302	0	City
560	7/17/2025	1754 Mertz Rd.		Medical 303	0	Indianfields
561	7/17/2025	1436 Riley Rd.		Medical 304	0	Indianfields
562	7/18/2025	Cleaver & Deckerville	public service	truck fire, not found	0	Almer
no #	7/18/2025	1231 Cleaver Rd.		Medical	0	City
563	7/18/2025	1005 Luder Rd.		Medical 305	0	City



		Fire runs July 1, 2025 thru July 31, 2025	City of Caro Fire Department	Report to Council		page 2
Run #	Date	Responsible entity	Adress of call	Description	Water usage	Township
564	7/19/2025	320 Hamilton St.		Medical 306	0	City
565	7/19/2025	2868 Washburn Rd.		Medical	0	Juniata
566	7/19/2025	154 E. Deckerville #312		Medical	0	City
567	7/20/2025	332 E. Bush St. #2		Medical	0	City
568	7/20/2025	3760 Densmore Rd.		Medical	0	Juniata
569	7/20/2025	1121 E. Caro Rd.		Medical 307	0	City
570	7/20/2025	156 3rd. St.		Medical 308	0	City
571	7/20/2025	Sherman & Frank St.		Medical 309	0	City
572	7/20/2025	118 E. Washington St.		medical 310	0	City
573	7/20/2025	188 Park Dr.		Medical 311	0	City
574	7/20/2025	6766 Houghton St.	Elkland FD	Shed fire	0	Mutual
575	7/20/2025	154 E. Deckerville RD. 312		Medical 312	0	City
576	7/21/2025	1334 E. Caro Rd.		Medical 313	0	Almer
577	7/21/2025	725 S. Almer St.		Medical 314	0	Indianfields
578	7/21/2025	332 E. Bush St.		Medical 315	0	City
579	7/21/2025	154 E. Deckerville RD. 312		Medical 316	0	City
580	7/21/2025	188 Park Dr.		Medical 317	0	City
581	7/21/2025	332 E. Bush St.		Medical 318	0	City
582	7/21/2025	2091 Forest Dr.		Medical 319	0	Indianfields
584	7/21/2025	330 Hamilton St.		Medical 320	0	City
586	7/23/2025	332 E. Bush St.		Medical 321	0	City
587	7/23/2025	1819 N. Murray Rd.		Medical 322	0	Ellington
588	7/23/2025	622 W. Sherman St.		Medical 323	0	City
589	7/23/2025	188 Park Dr.		Medical 324	0	City
590	7/23/2025	1601 W. Gilford Rd. # B319		Medical 325	0	City
591	7/23/2025	188 Park Dr.		Medical 326	0	City
592	7/24/2025	3211 W. Caro RD.		Medical	0	Juniata
593	7/24/2025	118 E. Washington St.		Medical	0	City
594	7/24/2025	101 Weeden Rd.	Jal Realty LLC	back deck fire	150	Indianfields
595	7/24/2025	1805 Sunset DR.		Medical 327	0	Almer
596	7/24/2025	310 Plain Rd.	Elkland FD	field fire	2000	Mutual
597	7/24/2025	2662 E. Caro Rd.		Medical 328	0	Ellington
598	7/24/2025	3407 W. Caro Rd.		Medical 329	0	Juniata
599	7/24/2025	188 Park Dr.		Medical 330	0	City
600	7/25/2025	636 Frank St. #1		Medical 331	0	City
601	7/25/2025	771 Monroe St.		Medical 332	0	City
602	7/26/2025	3591 W. Caro Rd.		Medical 333	0	Indianfields
603	7/26/2025	Remington & Fairgrove	canceled	unknown crash	0	Almer
604	7/26/2025	Chambers & Washburn Rd.	State Regional Center	Wire issues	0	Indianfields
605	7/26/2025	154 E. Deckerville RD. 312		Medical 334	0	City
606	7/26/2025	2091 Forest Dr.		Medical	0	Indianfields
607	7/27/2025	1121 E. Caro Rd.	Rylen Talbot	vehicle fire	200	City
608	7/27/2025	1860 Hope Dr.		Medical 335	0	Almer
609	7/27/2025	166 Park Dr.		Medical 336	0	City



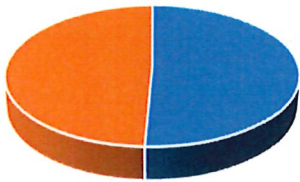
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Fire runs July 1, 2025 thru  
July 31, 2025

page 3

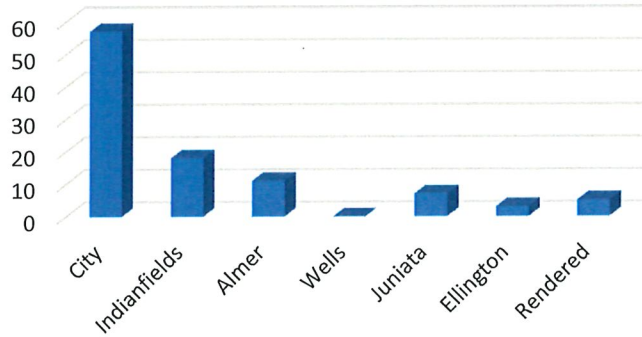
July  
2025

Med. payroll vs income

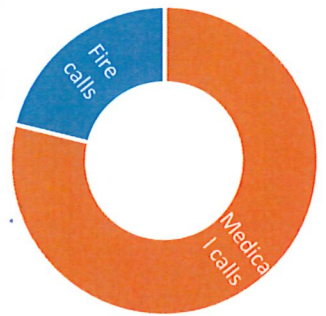


■ Medical recovery  
■ Medical payroll

Calls per Area



Fire vs Medical calls



Medical recovery	\$2,935.00
Medical payroll	\$2,857.00
	<b>\$78.00</b>

City	57
Indianfields	18
Almer	11
Wells	0
Juniata	7
Ellington	3
Rendered	5

Fire calls	22
Medical calls	82
<b>Total runs</b>	<b>104</b>

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[illegible]



# CITY OF CARO

## CODE ENFORCEMENT

### August 2025 Council Code Report

#### July 2025 Monthly Review

128 Quinn St.	Sign	
150 W. Grant St.	Garbage placement	1 <sup>st</sup> notice
908 W. Burnside St.	Garbage placement	1 <sup>st</sup> notice
656 W. Burnside St.	Garbage placement	1 <sup>st</sup> notice
425 W. Lincoln St.	Garbage placement	1 <sup>st</sup> notice
426 Gibbs St.	Garbage placement	1 <sup>st</sup> notice
115 Pearl St.	Garbage placement	1 <sup>st</sup> notice
831 Gibbs St.	Garbage placement	1 <sup>st</sup> notice
810 Gibbs St.	Garbage placement	1 <sup>st</sup> notice
757 Monroe St.	Pallets	1 <sup>st</sup> notice
621 N. Hooper St.	Blight vehicle	1 <sup>st</sup> notice
138 W. Gamble	Garbage placement	1 <sup>st</sup> notice
138 W. Gamble	Garbage	1 <sup>st</sup> notice
148 2 <sup>nd</sup> St.	Tires	1 <sup>st</sup> notice
358 Wells St.	Tires	1 <sup>st</sup> notice
428 Madison st.	Pallets	1 <sup>st</sup> notice
302 Wells St.	Blight vehicle	1 <sup>st</sup> notice
351 Wells St.	Mattress	1 <sup>st</sup> notice
327 Green St.	Pallets	1 <sup>st</sup> notice
885 S. State St.	Tires	1 <sup>st</sup> notice
156 2 <sup>nd</sup> St.	Tires	2 <sup>nd</sup> notice
152 2 <sup>nd</sup> St.	Garbage / junk	1 <sup>st</sup> notice
1425 W. Caro Rd.	Garbage / junk	2 <sup>nd</sup> notice
639 W. Frank St.	Blight vehicle	1 <sup>st</sup> notice
227 W. Washington St.	Blight vehicle	1 <sup>st</sup> notice
820 Gibbs St.	Junk	2 <sup>nd</sup> notice
817 W. Burnside St.	Trailer	2 <sup>nd</sup> notice

# CITY OF CARO

## CODE ENFORCEMENT

### 2025 Council Code Report

#### July 2025 Monthly Review

1725 Parkway Dr.	Tires	2 <sup>nd</sup> notice
674 W. Burnside St.	Garbage	2 <sup>nd</sup> notice
223 N. Almer St.	Pallets	2 <sup>nd</sup> notice
1075 Colling Rd.	Weeds	2 <sup>nd</sup> notice
1094 Colling Rd.	Trailer	2 <sup>nd</sup> notice
520 W. Burnside St.	Blight vehicle	1 <sup>st</sup> notice
1635 Parkway Dr.	Tires	1 <sup>st</sup> notice
523 W. Sherman St.	Garbage placement	1 <sup>st</sup> notice
308 W. Bush St.	Pallets	1 <sup>st</sup> notice
500 Gilford Rd.	Garbage placement	1 <sup>st</sup> notice
839 Gilford Rd.	Trailer	1 <sup>st</sup> notice
861 Gilford Rd.	Pallets	1 <sup>st</sup> notice
1045 Collingwood	Brush pile	1 <sup>st</sup> notice
1035 Collingwood	Garbage placement	1 <sup>st</sup> notice
1111 Northview Dr.	Garbage placement	1 <sup>st</sup> notice
1332 Cambridge	Garbage placement	1 <sup>st</sup> notice
1324 Cambridge	Garbage placement	1 <sup>st</sup> notice
680 Gibbs St.	Brush pile	1 <sup>st</sup> notice
683 Gibbs St.	Blight vehicle	1 <sup>st</sup> notice
662 Gibbs St.	Junk	1 <sup>st</sup> notice
522 W. Frank St.	Boards / garbage	1 <sup>st</sup> notice
757 Monroe St.	Trailer	1 <sup>st</sup> notice
1425 W. Caro Rd.	Garbage	1 <sup>st</sup> notice
1035 W. Caro Rd.	Tires	1 <sup>st</sup> notice
337 Green St.	Tires	1 <sup>st</sup> notice
172 E. Congress St.	Pallets	1 <sup>st</sup> notice
1298 Cambridge Ln.	Garbage	1 <sup>st</sup> notice



# CITY OF CARO

## CODE ENFORCEMENT

August 2025 Council Code Report

**June 2025 Monthly Review**

1360 Parkside Dr.	Tire	1 <sup>st</sup> notice
350 W. Bush St.	Garbage placement	1 <sup>st</sup> notice
602 Gilford Rd.	Garbage placement	1 <sup>st</sup> notice
1080 N. Colling Rd.	Garbage placement	1 <sup>st</sup> notice
215 Gilford Rd.	Boards	1 <sup>st</sup> notice
328 W. Grant St.	Garbage placement	1 <sup>st</sup> notice
315 W. Grant St.	Garbage placement	1 <sup>st</sup> notice
682 W. Burnside St.	Garbage placement	1 <sup>st</sup> notice
508 W. Burnside St.	Brush pile	1 <sup>st</sup> notice
928 Gibbs St.	Garbage placement	1 <sup>st</sup> notice
517 Gibbs St.	Garbage placement	1 <sup>st</sup> notice
138 W. Gamble St.	Junk / Garbage	2 <sup>nd</sup> notice
82 W. Gilford St.	Blight mow	
143 W. Gamble St.	Blight mow	
611 W. Lincoln St.	Blight mow	
428 Madison St.	Pallet	1 <sup>st</sup> notice
351 Wells St.	Garbage	2 <sup>nd</sup> notice
1425 W. Caro Rd.	Garbage	2 <sup>nd</sup> notice
716 Appletree Ln.	Pallet	1 <sup>st</sup> notice
516 Meadow Dr.	Blight vehicle	1 <sup>st</sup> notice
498 Meadow Dr.	Brush pile	1 <sup>st</sup> notice
118 Washington St.	Pallet	1 <sup>st</sup> notice
1094 Colling Rd.	Trailer	1 <sup>st</sup> offense / 1438
820 Gibbs	Junk	1 <sup>st</sup> offense / 1437
1725 Parkway Dr.	Tires	1 <sup>st</sup> offense / 1434
1075 Colling Rd.	Weeds	1 <sup>st</sup> offense / 1440

# CITY OF CARO

## CODE ENFORCEMENT

### August 2025 Council Code Report

#### June 2025 Monthly Review

1298 Cambridge Ln.	Garbage placement	1 <sup>st</sup> notice
1324 Cambridge Ln.	Garbage placement	1 <sup>st</sup> notice
1360 Kingston Dr.	Garbage placement	1 <sup>st</sup> notice
1317 Sugar Tree Blvd.	Garbage placement	1 <sup>st</sup> notice
218 W. Burnside St.	Garbage placement	1 <sup>st</sup> notice
151 Atwood St.	Garbage placement	1 <sup>st</sup> notice
226 W. Congress St.	Garbage placement	1 <sup>st</sup> notice
226 Ellis St.	Garbage placement	1 <sup>st</sup> notice
186 Gamble St.	Pallets	1 <sup>st</sup> notice
645 Gibbs St.	Garbage (mattress)	1 <sup>st</sup> notice
680 Gibbs St.	Blight vehicle	1 <sup>st</sup> notice
628 W. Lincoln St.	Trailer	1 <sup>st</sup> notice
908 W. Burnside St.	Blight vehicle	1 <sup>st</sup> notice
504 W. Burnside St.	Garbage accumulation	1 <sup>st</sup> notice
218 W. Washington St.	Garbage accumulation	1 <sup>st</sup> notice
522 W. Frank St.	Garbage accumulation	2 <sup>nd</sup> notice
670 W. Lincoln St.	Garbage placement	1 <sup>st</sup> notice
616 E. Frank St.	Tires	1 <sup>st</sup> notice
133 Alexander St.	Boat	1 <sup>st</sup> notice
351 Wells St.	Garbage	1 <sup>st</sup> notice
326 Wells St.	Blight vehicle	1 <sup>st</sup> notice
323 Green St.	Blight vehicle	1 <sup>st</sup> notice
172 E. Congress St.	Tires	1 <sup>st</sup> notice
1032 S. Colling Rd.	Garbage/junk	1 <sup>st</sup> notice
515 S. State St.	Vehicle for sale	1 <sup>st</sup> notice
522 W. Burnside St.	Blight vehicle	2 <sup>nd</sup> notice
1356 Kingston Dr.	Garbage placement	1 <sup>st</sup> notice



# CITY OF CARO

## CODE ENFORCEMENT

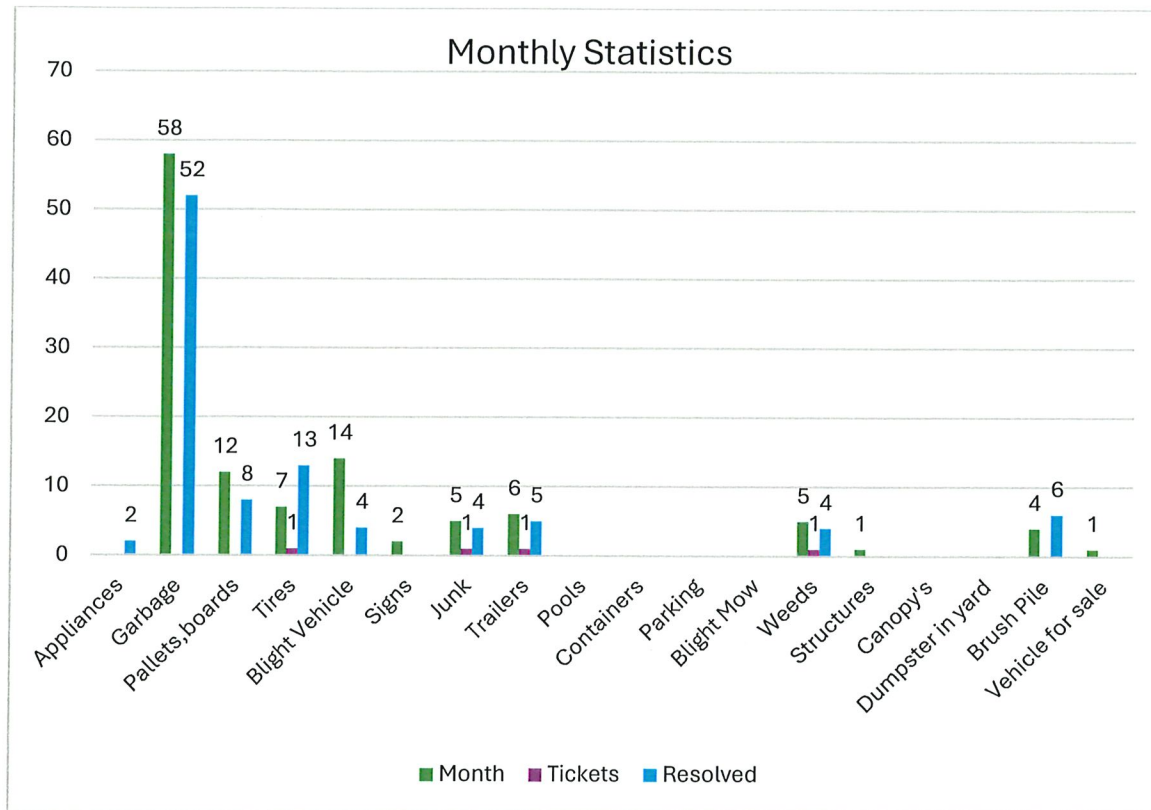
August 2025 Council Code Report

**June 2025 Monthly Review**

1164 Collingwood Dr.	Garbage placement	1 <sup>st</sup> notice
320 N. Almer St.	Garbage placement	1 <sup>st</sup> notice
811 Monroe St.	Garbage placement	1 <sup>st</sup> notice
186 W. Gamble St.	Garbage placement	1 <sup>st</sup> notice
344 Wells St.	Garbage placement	1 <sup>st</sup> notice
131 Atwood St.	Garbage placement	1 <sup>st</sup> notice
669 W. Lincoln St.	Garbage placement	1 <sup>st</sup> notice
507 W. Lincoln St.	Garbage placement	1 <sup>st</sup> notice
507 W. Lincoln St.	Blight vehicle	2 <sup>nd</sup> notice
223 N. Almer St.	Junk	1 <sup>st</sup> notice
602 Gilford Rd.	Junk	1 <sup>st</sup> notice
1575 Parkway Dr.	Blight structure	1 <sup>st</sup> notice
1584 Parkway Dr.	Blight vehicle	1 <sup>st</sup> notice
1595 Parkway Dr.	Tires	1 <sup>st</sup> notice
341 W. Grant St.	Weeds	1 <sup>st</sup> notice
512 E. Frank St.	Sign	
128 1 <sup>st</sup> . St.	Garbage	1 <sup>st</sup> notice
420 E. Frank St.	Weeds	1 <sup>st</sup> notice
1007 E. Caro Rd.	Weeds	1 <sup>st</sup> notice
625 N. State St.	Weeds	1 <sup>st</sup> notice

# CITY OF CARO

## CODE ENFORCEMENT



**Monthly total tickets issued: 4**

**Monthly total blights: 115**

**Monthly cases resolved: 98**

**Monthly blight mows: 3**

**Top 3-Violations: #1 Garbage**

**#2 Blight vehicles**

**#3 Pallets/board**

# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
VACANT  
CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, August 13, 2025  
RE: Agenda Item – Emterra Contract

---

Members of the Caro City Council,

As you know, a number of months ago, the next 5-year garbage contract was bid out and the price structure selected by Council as to be included in the Fiscal Year 2025/2026 budget. At the time, the Council selected one of the plans from Emterra Environmental USA, Corp to be the basis of the new contract so the amounts could be factored into the budget and instructed the City Manager to develop a contract based on those amounts.

As such, after some back and forth between Emterra, myself, and the City Attorney, this finalized draft version of that contract is presented for Council review and if acceptable, approval.

Of note, this contract would go into effect in January 2026 and would have yearly price increases based on the accepted bid, importantly, in order to better align the contract with our fiscal year and have clarity in terms of the fuel surcharge, the first price term would last for 18 months so the price adjustments would run with our fiscal years. Emterra stated they have worked this arrangement with many communities in order to simplify budgeting and accounting. Also, the fuel surcharge would be calculated and sent to the City in March of each year to run the entire length of the year, allowing for more precise budgeting and billing to customers. Also included is the option for residents and businesses to rent a rolling 96-gallon garbage can from Emterra at a rate of \$95 annually and enroll in Emterra's rewards program. The contract would run until June 30, 2031.

Beyond the change in calculation of the fuel surcharge and the change in cycle, the only other substantive change in the wording of the contract from the current one with Emterra is the inclusion, at the City's request, of an escape clause if Emterra fails to rectify major issues within a reasonable amount of time. While Emterra has worked well with the City, given issues in other communities with mergers and acquisitions leading to a drop in quality of service, we felt this provision was a wise precaution.

Options for motions are:

1. Motion to instruct the Mayor, City Manager, and Clerk to sign the 2026-2031 Emterra Environmental USA contract for refuse services as presented.
2. Motion to instruct the City Manager to renegotiate provisions as instructed.
3. Postpone action.
4. Take no action.

## THE WASTE COLLECTION AND DISPOSAL CONTRACT FOR CITY OF CARO

This Contract dated \_\_\_\_\_, \_\_, 2025 by and between the CITY OF CARO, a Michigan Municipal Corporation, herein after referred to as the "City" and Emterra Environmental USA, Corp, hereinafter referred to as the "Contractor".

1. For and in consideration of the payments to the Contractor, by the City, as specified in Section 6 below, and Attachment "A", attached hereto and made a part hereof; the Contractor agrees to establish and maintain each of the services listed in Attachment "A". All the services will be provided on the days specified within this contract, which shall commence on January 1, 2026. In the first year the number of residential units scheduled to be provided with the above services is 1,475, but subject to the ongoing adjustments defined in Attachment "A". The Policies and Procedures used by Contractor to service this Contract, are set out in Attachment "B", attached hereto and made a part hereof. In addition to the residential waste collection services specified above, the Contractor will supply a number of waste containers, at each of the City locations specified in Attachment "C".

2. For the purpose of this Contract "Refuse", "Garbage", "Yard Waste" and "Recyclables", shall be defined as follows:

**A. Garbage:** This is putrescent waste resulting from the handling, preparation, cooking and consumption of food, or waste resulting from the handling storage and packaging of the same.

**B. Refuse:** This is non-putrescent waste, including, but not limited to, paper, cartons, boxes, barrels, non-combustible waste, such as crockery glassware and other household items. Refuse shall not include soils and other excavated materials from construction and landscaping, or waste from remodeling projects, roofing repairs and replacement, shingles and siding, hazardous waste, human or animal excreta or any waste resulting from industrial processes or manufacturing operations. Individual household items in excess of 50 pounds in weight will not be considered as refuse and will be included in the special pick-up items listed in Paragraph D below. Note: Loose Waste must be contained in plastic bags.

**C. Yard Waste:** Yard waste (seasonal) will include grass clippings, trimmings from shrubs and trees, and other greenery from general yard maintenance operations. It will be collected as a separate waste stream from the refuse and garbage defined above. It must be contained in approved bio-degradable paper sacks, or in plastic bins with attachable covers or lids. These bins will be clearly marked as YARD WASTE or, in the alternate, with a large "X" on the container. If any large bushes and trees are set out as yard waste they must be in bundles less than 4 feet long, weigh less than



50 pounds, and contain no tree limbs in excess of 4" in diameter. If the total yard waste exceeds fifty pounds, then multiple bags and or bundles must be used. Any such bundles must be securely fastened with twine, rope, or any other biodegradable fastening material.

**D. Special Pick Up Items:** This class of waste includes large household items such as furniture, mattresses and household appliances such as washers, dryers, stoves, refrigerators and freezers with Freon removed.

**E. Recycling Service and Recyclable Items:** This class of waste will be collected on a weekly basis. Residents will be provided with recycling bin(s) on an as needed basis without cost to the residents. All residents wanting to recycle may call and request a bin or bins at the City office. The following items will be included in the recycling program, single stream paper, newsprint, glossy paper, metal containers, cans, glass containers, and No. 1 through 7 plastic containers. If any of these recycled items are soiled, they will be set aside, and the waste truck will collect them on next collection event for disposal at the landfill.

3. The Contractor shall furnish its own leak proof waste collection vehicles, and all other equipment required for its performance under this contract. It shall operate as an independent contractor with full and complete responsibility and individual liability for any property damage, personal injury to itself, its employees and any other third party. It shall carry adequate Worker's Liability Compensation, Public Liability and Property Damage Insurance to cover all of its operations in the performance of the terms of this contract. As evidence of such coverage, Contractor shall deposit with the City a copy of the Contractor's Comprehensive Liability Insurance Policy, showing coverage in the amount of \$2,000,000, and a copy of the Worker's Compensation Insurance Policy in the amount of \$2,000,000.
4. The Contractor shall provide and maintain a waste disposal site for the disposal of the garbage, refuse and yard waste collected by it, and shall comply with all applicable State and County rules and regulations relating to such waste disposal sites.
5. The Contractor agrees to allow all residents of the City to make one free dump per month at the disposal site up to 1,000 lbs. per load. Excess pounds will be charged at normal gate rate. This free disposal service cannot include large amounts of roofing, construction, remodeling or demolition waste, but small amounts from do-it-yourself programs, will be accepted only generated from their home.
6. The City shall pay the Contractor at the rate of \$14.25. per residence, or residential "stop", per month. The charges for these services will be invoiced to the City office on the first day of each month preceding the provision of such services by the Contractor. Each invoice for monthly waste collection service shall be due and payable upon the twentieth day of the month during which services are provided. The Contract Pricing Schedule, provided on Attachment "A", defines the fixed charge per month, the number of stops per week, the extended charges on a monthly and annual basis, and an extension of these charges through the 66 months term,

subject to any and all the restrictions defined in Paragraph 7 below. Additionally, the City agrees to pay a fuel surcharge based on Attachment "D". The benchmark for the fuel price shall be defined in the Diesel Fuel Price Index for the Midwest published by the US Department of Energy. Fuel surcharge will be calculated each year by March 15 and will be in place from July 1 until the following June 30. April of the following year the fuel surcharge will be balanced with the actual cost of fuel. Any debts or credits will be added to next year's charge. If contract is not extended, then last year's fuel surcharge will be balanced and paid in full in June of that year.

7. In addition to providing waste collection services to all City residents, the Contractor shall also provide waste collection services to a specific list of commercial businesses located in the community. A list of containers size, frequency of dumping and monthly cost as set forth in Attachment "E" "Container Pricing", is hereby included in this contract. The City of Caro will receive dumpster pickup at no charge on dumpster locations as described in Attachment "C".
8. Additionally, the Contractor shall provide one Spring Clean Up program which shall meet the one-time requirements of the number of roll off containers, refuse trucks and manpower as outlined in RFP response.
9. Within 24 hours after the Contractor is made aware of a major customer complaint (example: property damage: Not missed stops), the contractor must submit a written response to the City containing an acknowledgement that the complaint has been received and include a possible solution. All complaints (example: missed stops) must be resolved within seven (7) business days. Extensions may be given upon written request by Contractor or consent of City Manager. Contractor will provide a list of any major complaints on a quarterly basis, or at the City's request. This list will provide complaints and its resolution. Contractor will also maintain a written record of aggregate tonnage of trash, recycling materials and yard waste, to the best of their abilities as practicable. These reports will be provided on an annual basis, or at the request of the City.
10. The contract shall include the Commercial accounts being billed by the City of Caro at the container pricing, size, frequency and cost as outlined in Attachment "E" "Container Pricing".
11. The designated day for residential service in the City of Caro shall be Thursday. The hours of service shall be from 7:00 a.m. to 7 p.m., except when weather or other unusual circumstances make this impossible.
12. This contract shall remain in full force and effect for the period from January 1, 2026 through June 30, 2031. The City and the Contractor, may at any time during the period of this contract, extend the contract for an agreed period of times, on terms and conditions that are mutually acceptable and agreeable to the parties hereto.

### **13. Early Termination**

Termination and Contractor Liability. In the event the Contractor fails to perform by not completing a substantial portion of the scheduled work as required by this Contract, the City shall provide written notice to the Contractor (with returned receipt of delivery), specifying the failure to perform in order

to give the Contractor an opportunity to cure the default. Upon the expiration of twenty (20) business days, if the Contractor has not cured the default, then the City may terminate this Contract by providing written notice to the Contractor .Upon termination, the Contractor shall be entitled to payment for services rendered up to the effective date of termination, and the City shall have no further obligations under this Contract except for any payments due for services provided prior to the termination date.

**14.** In the event that the Contractor can document to City excessive costs imposed by Local, State, or Federal authorities, or regulatory agencies, such as tax increases, or the operating and capital costs required under Federal Sub Title D and the associated Michigan Act 451 program, or similar environmental related statutes, ordinances or regulations, then the Contractor retains the right to pass on an adjustment to the terms and/or other provisions contained herein; however, any such adjustments shall be limited to future services only, including revisions.

**15.** The Contractor agrees to indemnify and hold harmless the City and any and all of its employees, agents or assigns from any liability arising out of its performance under this Contract, including, but not limited to, any and all damage to property and any and all damage to persons.

**16.** This Contract constitutes the entire agreement between the parties. It may not be changed or modified except in writing, signed by the parties hereto.

### **ATTACHMENT "A"**

#### **CONTRACT PRICING SCHEDULE**

<b>CONTRACT PERIOD</b>	<b>COST PER STOP</b>	<b>NUMBER OF STOPS</b>	<b>COST PER MONTH</b>	<b>COST PER MONTH</b>
1/1/26-6/30/27	\$14.25	1475	\$21,018.75	Commercial
7/1/27-6/30/28	\$14.68	1475*	\$21,653.00	Containers
7/1/28-6/30/29	\$15.12	1475*	\$22,302	See
7/1/29-6/30/30	\$15.57	1475*	\$22,965.75	Appendix
7/1/30-6/30/31	\$16.04	1475*	\$23,659	"B"

Year 2 pricing schedule is based upon the adjustments to the total number of stops, as specified in Paragraph 1.

Commercial Container pricing Appendix "B"

Services include Garbage, Refuse, Yard Waste and Recycling and any other addressed in the contract.

The number of stops will be determined by the City on an \*annual basis and communicated to the Contractor. New stops may be added at any time.

WITNESS:

\_\_\_\_\_  
Karen Snider, Caro City Mayor

\_\_\_\_\_  
Scott Czasak, Caro City Manager

\_\_\_\_\_  
Rita Papp, Caro City Clerk

CONTRACTOR

Emterra Environmental USA

\_\_\_\_\_  
Angelo Caramagno- GM

\_\_\_\_\_  
BY:



## **ATTACHMENT "B"**

### **WASTE COLLECTION POLICIES AND PROCEDURES**

1. All refrigerators and freezers must have the Freon refrigerant removed prior to placement at the curb for pick up. In the case of Freon removal, the resident will schedule an independent contractor with removal to occur providing the appropriate certification tag has been attached. If these types of items are not tagged, they will be marked by the driver of the collection vehicle with a request to arrange for the removal of the refrigerant materials. Whenever any special pick-up type items are scheduled for disposal, the resident must contact the Contractor 48 hours prior to their scheduled pick up to ensure that the Special Items are collected as a separate waste stream. In the absence of prior notice for such items the Contractor will attempt to remove any such items placed out for disposal during the scheduled waste collection service.
2. As a specific exception to this large item pick up program, the Contractor will not pick up items that are the result of rental property evictions. In such cases, the landlord or his designated representative must contact the Contractor, or the City authorities, and make specific arrangements for the removal of any such items.
3. Garbage, refuse, yard waste and any special pick up items shall be placed at the curb immediately adjacent to the main street by the resident by 7:00 a.m. on the day of the scheduled day for waste collection service, and the waste collection vehicles will commence after 7:00 a.m. (avoiding, wherever possible, any conflict with the school bus schedule) and shall continue to run until 7:00 p.m. In order to eliminate disputes relating to "Missed Stops", as opposed to a "Late Set Out" the Contractor will "Tag" a residence, when unacceptable material is set out for disposal at the time of service. The colored tag will be placed on the unacceptable waste, or another prominent point on the property. In the case of missed stops and late set outs: the Contractor will make every effort to collect the waste and eliminate waste sitting at the curb. In the case of missed stops, the waste will be collected on the following day if the resident requires service from Contractor. If contractor can prove that residents have put their materials out late, materials will not be picked up until next week. Furthermore, adverse weather conditions shall not be considered as a reason for failing to provide waste collection services at any time, unless approved by the City Manager, or his or her designee.
4. The Contractor will also provide special services to specific stops. In general, this service is defined as the Special Needs Stop List. This list of stops will be generated by agreement between the parties. The City will accept applications for this service, when approved the residents will be notified that they have been placed on the list. In most cases these are older residents, or those with a specific handicap, that prevents them from placing waste at the curb. These stops will be provide with pick-up service, at a location on the property, reasonably defined by the resident, however, it must be located outside the actual residence itself.

5. The Contractor shall be provided a number of City locations as defined in the attached list that is headed "CITY OF CARO DUMPSTER LOCATION". (Attachment "C") This list will provide the location and the size of the Dumpster together with a schedule for emptying each container. The dumpsters and dumpster service are provided at no cost to the City. In addition, any special services from the Contractor, utilizing 2, 4, 6 and 8 yard dumpsters, as well as roll- off and others required by the City, or a City resident, will be subject to discounted rates from those normally charged for this service.
6. The contractor is unable to collect used car and truck tires at the curb as this process is now forbidden under the State of Michigan regulations. However, the contractor will supply an auxiliary service at a specific date during the year when tires will be collected at a specific location within the City'. A charge of two dollars per tire will be levied over 50 tires for this service. **Additionally, the contractor will provide one spring cleanup program which shall meet the requirements of the number of roll off, refuse trucks, and manpower required** each spring at no charge, similar to services historically provided.
7. The residences shall place the waste materials in standard leak proof plastic garbage containers, with at least one external handle, not exceeding 30 gallons in capacity. It must not weigh more than 50 pounds when filled with garbage and refuse. As an alternative, the garbage and refuse may be placed in plastic garbage bags, of sufficient strength to retain the contents during handling and loading procedures. Newspapers may be tied with string, or other biodegradable materials, into bundles, or placed in paper bags or other light weight containers. The containers for yard waste shall be similar in size to the garbage containers, with the same gross weight limits, but such containers must be clearly marked as YARD WASTE. If the yard waste is not placed in a marked plastic container, it **MUST** be placed in biodegradable paper sacks (NO PLASTIC BAGS). The parties acknowledge that **the Contractor is not able to accept yard waste in plastic bags, as these are specifically prohibited.**
8. The Contractor shall comply with all applicable City rules and regulations, including those ordinances and provisions regarding noise and pollution control in the City. All collections shall be made with as little noise or other nuisance as possible, and the Contractor shall pick up all blown, littered and broken materials occurring at the point of collection which result from its collection and hauling operations. Each waste collection vehicle shall be equipped with a broom and shovel for use in cleaning up spilled debris or material from the streets, sidewalks or residential property, when such spillage is caused by the Contractor.
9. The contractor will provide the Emterra Rewards program to all residents of the City of Caro. This program will provide education about waste, compost and recycling to all residents as well as discounts to local businesses and random gift card giveaways. This program is an internet-based program. This site will also provide the ability for all residents to purchase 96-gallon carts for waste and recycling for \$95 per cart. (3% increases annually)

**ATTACHMENT "C"**

**CITY OF CARO DUMPSTER LOCATION LIST**

<b><u>LOCATION</u></b>	<b><u>SIZE</u></b>	<b><u>EMPTY SCHEDULE</u></b>
DPW (741 S. Hooper)	20 Yard	As Needed
WWTP (724 Columbia)	10 Yard	As Needed
City Hall (317 S. State)	3 Yard	As Needed

## ATTACHMENT "D"

### CITY OF CARO FUEL SURCHARGE SHEET

A fuel surcharge will apply to the billing, in arrears of prior month, when the following price per gallon Benchmark occurs \$4.85 identified in the Diesel Fuel Price (EIA) Index for the Midwest Region published and available by the US Department of Energy (DOE)

<https://www.eia.gov/petroleum/gasdiesel/>

DOE Price  
per  
**Gallon**

Fuel Charge per HI-I/Month

\$4.85	\$ 0.02
\$4.90	\$0.04
\$4.95	\$0.06
\$5.00	\$0.08
\$5.05	\$0.10
\$5.10	\$0.12
\$5.15	\$0.14
\$5.20	\$0.16
\$5.25	\$0.18
\$5.30	\$0.20
\$5.35	\$0.22
\$5.40	\$0.24
\$5.45	\$0.26
\$5.50	\$0.28
\$5.55	\$0.30
\$5.60	\$0.32
\$5.65	\$0.34
\$5.70	\$0.36
\$5.75	\$0.38
\$5.80	\$0.40
\$5.85	\$0.42

**Should fuel increase higher than listed above the same method of computation would apply.**

Fuel surcharges will be submitted to City by Emterra each year by March 15<sup>th</sup> of each year. The fuel surcharge will start each July and run until June of the following year. Any credits or debts from the past year will be adjusted to next year. If there are credits or debts after the final year of the contract the adjusts will move to an extended years or if not with Emterra the credit or debit will be paid by July 1<sup>st</sup>, 2031.

## Appendix "B"

### Container Pricing 2021

Size	Times Per Week	Amount per Month
Two Yard	1	\$43.30
Two Yard	2	\$86.59
Three Yard	1	\$57.37
Three Yard	2	\$102.83
Three Yard	3	\$146.13
Three Yard	4	\$200.25
Three Yard	5	\$238.14
Four Yard	1	\$73.61
Four Yard	2	\$115.82
Four Yard	3	\$160.20
Four Yard	4	\$211.07
Four Yard	5	\$265.20
Six Yard	Bl-Weekly	\$39.10
Six Yard	1	\$73.61
Six Yard	2	\$156.95
Six Yard	3	\$218.65
Six Yard	4	\$290.09
Six Yard	5	\$362.61
Eight Yard	1	\$108.24
Eight Yard	2	\$189.43
Eight Yard	3	\$261.95
Eight Yard	4	\$346.38
Eight Yard	5	\$409.16

**Year 2-5 will have a 3% increase annually**

# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
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Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
VACANT  
CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, August 13, 2025  
RE: Agenda Item – Norman Street Project Engineering

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Members of the Caro City Council,

As you know, during the Fiscal Year 2025/2026 budget process the City Council designated \$250,000 for engineering costs for the Norman Street project, which would involve road repaving, water main replacement, and storm sewer repair, and other miscellaneous repairs. As such, a Request for Proposals was developed to solicit quotes from engineering firms for the project.

As per City Policy, the RFP was advertised in The Advertiser, along with being placed on BidNet which is referenced as the Bid Opportunities page on the City website. After this process, the City received two proposals.

Company	Location	Proposed Price
MLR Engineering	Freeland, MI	\$157,400.00
ROWE Professional Services	Lapeer, MI	\$202,300.00

Importantly, both bids came in under the proposed budget for the project. As MLR Engineering was the lowest bidder, and there is no record of them working for the City of Caro, their references and past work were checked. Their work received positive reviews from previous jobs listed on both their materials provided and their website. Accordingly, as they are the lowest bidder plus their references checked out it is my recommendation to award the project engineering contract to MLR Engineering for their proposed price of \$157,400.00

Options for motions are:

1. Motion to award the Project Engineering contract for Norman Street to MLR Engineering for a quoted price of \$157,400.00 and allow the City Manager to sign all necessary documents.
2. Motion to award the Project Engineering contract for Norman Street to ROWE Professional Services for a quoted price of \$202,300.00 and allow the City Manager to sign all necessary documents.
3. Postpone action.
4. Take no action.



## Engineering Services Proposal

Norman Street – S. Almer Street to Montague Avenue

City of Caro  
Tuscola County, Michigan

### Executive Summary

MLR Engineering (MLR) understands that the City of Caro wishes to reconstruct Norman Street, as described above. The proposed improvements consist of full water main replacement (880 LF), 150 LF of storm sewer replacement, sanitary sewer manhole replacement, street reconstruction with new curb and gutter, driveway approach replacement, ADA ramp replacement, pavement markings and signage. Furthermore, we understand the importance to develop a well thought out maintaining traffic plan to allow for local traffic needs as well as to provide for safe and efficient construction. Therefore, MLR has assembled a team of professionals to provide the requested comprehensive engineering services for the City of Caro.

MLR Engineering (MLR) is a Civil Engineering Consulting firm founded in 2008. Our main office is located in downtown Freeland. MLR's capabilities and equipment provide for both design and construction engineering needs. Our design platform is based on latest CAD software. Our construction staking / surveying is GPS based with drone surveying capabilities. Our construction testing capabilities include concrete and asphalt density. MLR Engineering has built a reputation for distinguished engineering services and consulting throughout the state of Michigan. MLR Engineering is committed to providing quality and timely service to their clients at reasonable cost.

Our project team experience has included design and construction engineering of many infrastructure improvements including: City street construction, County roads, MDOT highways, municipal water distribution systems, sanitary sewer collection and transportation systems, drainage plans and storm sewer systems, residential subdivision developments, parks and riverfront development, federal and state permit preparation and consulting, flood plain evaluations and hydraulic analysis, casinos, K-12 schools, industrial and commercial business parks, site plans, parking lots, championship golf course resorts, schools and athletic fields, septic systems, stormwater detention and retention ponds, and much more.

### **Team Qualifications**

The MLR Engineering team is qualified and has the experience to lead this City street project to success. Team member resumes are attached to this proposal, demonstrating our ability to see this project to success in all needed categories, as well as project resumes, highlighting recent street projects.

### **Project Approach & Scope of Services**

MLR understands that the scope of services is as follows, but is not limited to such:

#### ***Design Phase***

##### **Topographic Surveying:**

Perform Topographic mapping of Norman Street and all related intersections. This work will include horizontal and vertical control, all features evident in the street right of way, right-of-way, and structure inventory of manholes.

##### **Design and Bidding:**

Solicit existing utility information from the City, gas, electric, telephone, and cable. This information will be added to the base map of the project. MLR engineers will also review City video of storm sewer and sanitary sewer to identify any concerns necessary to address during construction.

Coordinate with the City to obtain a third party Geotechnical investigation of Norman Street.

Prepare preliminary design plans for the project, based on the information gathered and the goals of the City for this neighborhood.

Conduct progress design meetings with City staff.

Determine project construction costs with Engineer's Opinion of Probable cost estimating throughout the design process.

Prepare final design plans of the reconstruction, technical specifications, permit application preparation (EGLE, County), advertisement, bidding and contract documents, lead the bidding process with contractors and questions, and provide bid tabulation recommendations to City staff.



### ***Construction Phase***

#### **Construction Engineering & Administration:**

MLR understands that these duties will include reviewing material shop drawings, response to request for information from contractor, lead pre-construction and progress meetings, liaison communication between the City and the contractor, monthly construction pay applications, change orders (as needed), punch list development, final pay documents including substantial completion, and record drawings of completed construction.

#### **Construction Observation, Testing, and Staking:**

MLR will provide full time construction observation, on behalf of the City. We understand that our fee will include 10 weeks (550 hours) of observation. Our observation will be documented with daily reports and completed quantities provided to the City. During this observation, we will witness and document water main testing. Our team will also provide the required material testing that includes density testing of trenches, aggregate road base, and HMA pavement. Testing will also include concrete testing verification in the field and strength through concrete cylinder breaks in the lab. Our fee includes concrete testing for up to 10 days. Furthermore, we will provide construction staking/layout of the proposed improvements in accordance with the approved plans and specifications.

### **Project Schedule**

MLR has attached a detailed Critical Path Schedule for the City to consider. This schedule is based on meeting critical dates in order to maintain the projected spring/ early summer 2026 construction start date.

### **Past Experience**

MLR has attached Team member resumes & project resumes that provide a list of past successfully completed projects for your reference.

### **Cost Proposal**

Based on the scope of services listed in the RFP and this comprehensive engineering services proposal, MLR Engineering offers the following anticipated cost of services:

Design / Survey Fee – \$65,000  
Construction Engineering Fee – \$92,400  
Total: \$157,400

# MLR Engineering

**CIVIL ENGINEERING & CONSULTING SERVICES**  
134 S. Main Street Suite #1 Freeland, MI 48623  
Office: 989-692-5034 [www.mlrengineering.com](http://www.mlrengineering.com)

Any work required and approved outside the scope of services will be invoiced at our standard hourly rates listed below.

Hourly Rates:

Project Manager - \$120/hr.

Project Engineer - \$110/hr.

Staff Engineer - \$95/hr.

Construction Engineer/ Inspector - \$88/hr.

Survey Crew - \$200/hr.

\*-All reimbursable expenses are included in our hourly rates. Any permit fees (SESC, County, etc.) will be paid by the City.



## COST PROPOSAL

### DESIGN PHASE COST:

ROWE proposes to provide design phase services as outlined within the project understanding and approach section for a lump sum fee of \$85,300. This fee includes \$8,300 for a topographic survey to create base plans. The city will be responsible for paying all fees required to obtain the permits as outlined.

### CONSTRUCTION PHASE COST:

Based on the given construction duration of 10 weeks, ROWE proposes the following hours and budget:

<i>Full-time Construction Observation – 572 hours (for 10 weeks at an anticipated 55 hours per week plus time to attend the pre-construction meeting and prepare water service reports).</i>
<i>Construction Engineering – 80 hours (coordination with Owner and Contractor and to provide field assistance plus time to review shop drawings for a duration of 10 weeks.</i>
<i>Contract Administration – 40 hours (to include project management, paperwork, and meetings).</i>
<i>Density Testing of Storm Sewer and Water Main Trenches, Aggregate Base and HMA – 5 days third party – estimated fee of \$2,500.</i>
<i>Concrete Field Testing - estimated fee of \$2,000.</i>
<i>Laboratory Material Testing of Concrete Samples – estimated fee of \$1,000.</i>
<i>Construction Staking – estimated fee of \$15,000.</i>

ROWE proposes to provide Construction Phase services with an estimated fee of **\$117,000.**

### COMBINED COST:

The proposed combined fee for both the design phase and the construction phase is \$202,300. The proposed fees for both phases are inclusive of all costs as does not invoice separately for travel, mileage, per diem, reproductions, etc. ROWE hourly wages for 2025 are attached.



# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

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MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
VACANT  
CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, August 13, 2025  
RE: Agenda Item – Snow Pusher

Members of the Caro City Council,

As you know, during the Fiscal Year 2025/2026 budget process the City Council designated \$30,000 to obtain a new snow pusher to replace one of our older ones. While our current snow pushers can only scoop and push snow, the sought-after replacement would also be multi-functional with added articulation functions. Essentially, this would allow the plow to contour to different surfaces without the plow operator having to make adjustments and therefore do a better and cleaner job of snow removal.

As such, DPW Superintendent Reese solicited prices from available dealers, and received 3 quotes:

Company	Model	Location	Quoted Price
Michigan CAT	HLA 5203	Saginaw, MI	\$28,000.00
Michigan CAT	Snow Wing 12'-18'	Saginaw, MI	\$34,000.00
Snow Works	Snow Wing 12'-18'	Caro, MI	\$27,490.00

After a review of the quotes, it is the recommendation to purchase the dump box from Snow Works as they are the lowest quoted price and we have an excellent record of service in past purchases from them.

Options for motions are:

1. Motion to purchase and install a Snow Wing 12'-18' from Snow Works for the quoted price of \$27,490.00.
2. Motion to purchase and install an HLA 5203 snow pusher from Michigan CAT for the quoted price of \$28,000.00.
3. Motion to purchase and install a Snow Wing 12'-18' from Michigan CAT for the quoted price of \$34,000.00 and instruct the City Treasurer to adjust the Fiscal Year 2025/2026 budget to account for the cost above budget.
4. Postpone action.
5. Take no action.

**SNOW WORKS**  
1123 Mertz Rd  
Caro, MI 48723 USA  
+19895517569  
carosnowworks@gmail.com



## Estimate

### ADDRESS

City of Caro  
317 S State St  
Caro, MI 48723

**ESTIMATE # 1325**

**DATE 06/17/2025**

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	<b>SB5203W1218LF</b>	12'- 18' SNOW WING (LESS FRAME)	1	22,500.00	22,500.00T
	<b>SB1100FCAFU</b>	CAT FUSION MOUNT	1	3,850.00	3,850.00T
	<b>WKDVFS2</b>	COMPLETE DOUBLE DIVERter WIRE KIT W/ FOOT SWITCH	1	1,140.00	1,140.00T

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SUBTOTAL	27,490.00
TAX	0.00
<b>TOTAL</b>	<b>\$27,490.00</b>

Accepted By

Accepted Date



Jan 22, 2025

CITY OF CARO  
317 S State St  
Caro, Michigan 48723

Thank you for this opportunity to quote Caterpillar products for your business needs. We are pleased to quote the following for your purchase consideration.

One (1) New Caterpillar Model below:

**STOCK NUMBER:**            **SERIAL NUMBER:**            **YEAR:**            **SMU:**

**SNOW WING, 12'-18', FUS** .....

Width Closed/ Height/ Depth: 356cm (152")/ 140cm (55")/ 222cm (86")

Main Blade: 2 trip edges each: 1 pc steel edge + 4 adjustable springs

hydr Angling +/- 35 degr., lateral Float vs centre +/- 5 degr.

Wings: 1 Per side, each 180 degr. rotatable wing with hydr Actuator,

with floating wing slider and removable upper wing tip

Main Blade: 2 trip edges each: 1 pc steel edge , 4 adjustable springs

Dual electro-hydraulic diverter valves 1 for each wings

FOR USE WITH: FUSION Coupler

REQUIRES: Machine side: Hydr. 3rd valve group with front lines + QDs,

Continuous flow, 638-9773 KIT, ELECTRIC, SWL 14A

: 602-7948 KIT, SNOW WING, CURB RUNNER

Budget Price for 2025 Fall

\$34,000

**WARRANTY & COVERAGE**

Standard Warranty: Standard Manufacturer's Warranty

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Thank you for your interest in Michigan Cat and Caterpillar products for your business needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Daniel Chandler  
Machine Sales Representative  
Michigan Cat  
Daniel.Chandler@michigancat.com  
810-965-2684



## Product Specifications For 3.7 M (12 Ft)



Working Width (Wings Closed)	145 in
Overall Width (Wings Closed)	151.8 in
Overall Width (Wings Open)	219.5 in
Working Width (Wings Open)	219.5 in
Weight	4728.9 lb
Length	87.6 in
Overall Height	54.9 in
Hydraulic Angling - Left/Right of Center	±36 degrees
Float	±5 degrees
Wing Rotation	180 degrees
Optimal Hydraulic Flow	90-190 L/min (24-50 gpm)
Optimal Hydraulic Pressure	230-280 bar (3300-4061 psi)
Interface Type	Fusion™ Coupler
Trip Edge Type	Steel
Trip Edge Height	5.3 in
Trip Edge Quantity	2
Required Hydraulics	3rd Valve





Jan 22, 2025

CITY OF CARO  
317 S State St  
Caro, Michigan 48723

Thank you for this opportunity to quote

One (1) New HLA 5203

**STOCK NUMBER:**            **SERIAL NUMBER:**            **YEAR:**            **SMU:**

SB1100FCAFU: 5000 SERIES MOUNTING FRAME W/ FBH  
SB5203W1218LF: 5203 SERIES SNOW WING 12'-18' LESS  
FRAME

LP-102995: TRACTOR SIDE FOOT SWITCH ASSEM.

Budget Price for 2025 Fall \$28,000

**WARRANTY & COVERAGE**

Standard Warranty:        Standard Manufacturer's Warranty

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Thank you for your interest in Michigan Cat and products for your business needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Daniel Chandler  
Machine Sales Representative  
Michigan Cat  
Daniel.Chandler@michigancat.com  
810-965-2684

# CITY OF CARO

CITY MANAGER  
SCOTT R CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
Vacant  
CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JILL WHITE

**TO:** City Council  
**FROM:** Karen Snider – Mayor  
**SUBJECT:** Mayor's Report  
**DATE:** August 18, 2025

I attended the 2025 Michigan Association of Mayors Summer Workshop in Portage, MI August 6-8. This year's program included sessions on current legislative issues, creating age-friendly communities, emergency preparedness and response planning, water and infrastructure grants, affordable housing and more.

I also attended the Air Zoo Aerospace & Science Museum and learned of its background. Another exciting event is Portage Zhang Senior Center Community. We listened to a presentation and took a tour. What started out small now has approximately 37,000 square feet. The center has many activities for the seniors.

Mike Duggan, Mayor of the City of Detroit did a speech regarding "Dementia" and being "A dementia friendly community". He stated that 1 in 20 persons with dementia are younger. He also explained the difference between dementia and Alzheimer disease. It is important to know that **It's a Disease Not a Disgrace.**

I attended the Caro Rotary meeting on August 11, 2025. Our speaker was Wesleyan Wood's Executive Director, Ben Freitas. He is entrusted with the leadership of Wesleyan Woods Campground which serves as a sanctuary and safe haven where individuals can find solace, community, and connection with the divine. Wesleyan Woods Camp is located at 4320 Caine Rd, Vassar MI 48768 or phone (989)823-8840.

I visited the Farmer's Market and enjoyed talking with different vendors. Nothing greater than the purchase of fresh grown produce. Glad to see the large crowd.

I attended the Planning Commission on August 12, 2025. Great to see our two new appointed members attend their first meeting. They are both eager to sign up for their training. Welcome to Martin Porzondek and Luke Ewald.

The Caro Rotary Club's Cultivate Creativity Committee led by Erin Schmandt accomplished getting their third mural painted on the building that is occupied by Back Alley Fibers. If you haven't had the opportunity to see it I recommend you pay a visit. The mural on the Thumb Meat Market should begin shortly. The mural scheduled at the Merchant Building No. 2 at the fairgrounds in honor of Dick Fullmer will be done with the next batch of murals.



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## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, August 13, 2025  
RE: City Manager's Report

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Members of the Caro City Council,

As we find ourselves facing the end of summer here in Caro, we see school getting ready to go back into session, and attention is shifting to our fall activities such as the Pumpkin Festival, the second annual Harvest on the River, and the Fall Clean-Up, we continue to move forward with the items we identified in the Fiscal Year 2025/2026 budget as our priorities to work on.

Last meeting, Council received a comprehensive update on the status of Well 6. I had stated my intention to have quotes from companies to move forward with using the test well to bring water to the existing well house to this meeting, however, during conversations with the companies they wanted to wait for EGLE's direction as it could affect the quoted price. Therefore, as soon as EGLE gives us the go ahead we will be bringing quotes for the work to Council.

Additionally, in addition to my usual meetings with staff, residents, business interests, and Rotary attendance I attended the orientation for the Michigan Infrastructure Council's Asset Management Champions program I have been admitted to this fall. This is a free course of 25 hours of online learning about best practices for asset management. I am one of 115 people in Michigan taking part in this round of the program ranging from other City Managers to elected officials, to departmental staff. As we have been discussing better asset management in the City for my entire tenure, I am eager to bring the lessons I learn in this program to bear here in Caro.

On the Wastewater Treatment System project front, our latest update meeting demonstrated we are moving along well on our schedule. The moving of the lift station by Little Caesars to near the Fire Training facility should be underway by the time you read this as the partial blocking of Park Drive should be in place. Also, by early September the new digester cover will be staged next to the digester so it can be switched out. The rest of the major work should be complete before Thanksgiving so all the final wrap-up work can be completed by the state deadline in January.

Lastly, DPW Superintendent Reese, Mike Carpenter from ROWE and I completed the walkthrough of the sidewalk project with Mike's Landscaping and we developed a comprehensive list of issues, mostly related to clean-up, which we would like to address before we consider the project complete. Without going into detail, the conversation was frank and honest about the issues identified and Mike's assured us that all the issues we identified would be addressed as best as possible.

Squeeze every last bit of Summer you can before it ends!



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JILL WHITE  
VACANT

**TO:** City Council/City Manager  
**FROM:** Rita Papp – City Clerk  
**SUBJECT:** Clerk's Report  
**DATE:** August 18, 2025

- 
- Posted council vacancy in paper, social media, and website. Pursuant to the Charter, "Vacancy must be filled within 60 days from when the vacancy was created." The due date is on or before September 5, 2025. Interviews were scheduled for August 14, 2025.
  - Looking into a MAMC ADA grant for handicap accessibility for elections. We are eligible for up to \$10,000.00. Grant has been applied for.
  - No election scheduled for the City of Caro for November 2025.
  - Registered for a free conference hosted by the State of Michigan Bureau of Elections on September 2 & 3, 2025 in Lansing.
  - DDA Meeting was cancelled, August 13, 2025.
  - Attended the Tuscola County Clerk's Association Meeting, August 14, 2025.
  - Oath of Office was given to Luke Ewald & Martin Porzondek – New Planning Commission Members. Planning Commission met on August 12, 2025.